

History

UCC has a reputation for providing its diverse student body with a nurturing and supportive environment. Student services from counseling and financial aid to the tutoring provided by the Academic Learning Centers on each campus are in place to ensure student success.

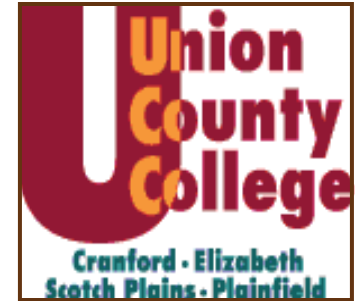
Union County College, coupled with the dual admissions and transfer / articulation agreements that the College has in place, can ease the road to junior year status at a long list of colleges and universities throughout the U.S. While here, students have the chance to participate in a range of activities. These include a five-star chapter of the honor society of Phi Theta Kappa, an award-winning student newspaper, a modern fitness center, and a range of athletic programs. In 1998, the UCC Owls and Lady Owls were the first teams from one college to become the Men's and Women's Garden State Athletic Conference Basketball Champions in the same year.

This is the oldest community college in New Jersey. 1933 was when Union County College was established but was then known as Union County Junior College. When it was established it was the first of six emergency junior colleges in New Jersey. It has been serving both career-minded and transfer oriented students since 1933, when it was first founded.

UCC became an independent institution in 1936, under the title of Union County Junior College. They had to survive with tuition and fees from students. In the summer of 1942, UCC then moved to Cranford. In 1968 it joined forces with the Union County Technical Institute in Scotch Plains to provide services under contract with a county agency.



The History of UCC



- *Exploring your interest*
- *Building a resume*
- *Preparing a cover letter*





Exploring your interest

To identify your career choices you can use a method developed by Dr. John Holland a psychologist at Johns Hopkins University. With this method you can match your interest, skills, values and personality characteristics with one of the six categories and it will tell you what career choices you are most likely to fit with.

S
Social

- Caring
- Helpful
- Understanding of others
- Value making a contribution
- One-to-one or small group interaction using strong speaking skills to teach, counsel, or advise.
- Drawn to close interpersonal relationships

E
Enterprising

- Assertive
- Risk takers
- Persuasive
- Indirect
- Persuade rather than support or guide
- Values: Prestige, power, and Status
- Interests: People, and achieving organizational goals.

C
Conventional

- Neat
- Orderly
- Detail oriented
- Posses a high degree of self control
- Prestigious
- Values: Order, structure, prestige, and status.
- Not opposed to rules and regulations.
- Skills involve organization and scheduling.
- Likes data and people

R
Realistic

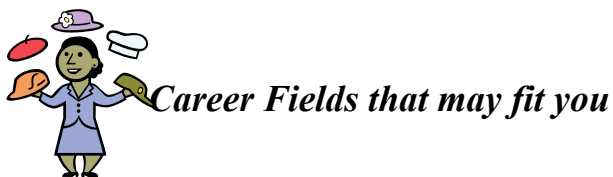
- Concrete
- Down-to-earth
- Practical doers
- Competitive/Assertive
- Like activities that require physical strength and skills.
- Prefer action rather than tasks involving verbal or interpersonal skills.
- Take concrete approach to problem solving

I
Investigative

- Analytical
- Rational
- Logical problem solvers
- Intellectual stimulators
- Intellectual achievers
- Think rather than act
- Organize and understand rather than persuade
- Less to be apt to be people oriented

A
Artistic

- Creative
- Innovative
- Independent
- Emotionally expressive
- Self expressive
- Relations with others through artistic expression
- Dislike: Structure, Performing tasks involving personal and physical skills
- Resemble investigative people



Career Fields that may fit you

Social	Enterprising	Conventional
Nurse	Banker	Accountant
Teacher	City Manager	Statistician
Social Worker	FBI Agent	Database Manager
Marriage Counselor	Judge	Hospital Administrator



Realistic	Investigative	Artistic
Navy Officer	College Professor	Architect
Computer Graphics Technician	Physician	Actor/Actress
Fitness Director	Computer Programmer	Cartoonist
Electrical Contractor	Flight Engineer	Film Editor/Director



Building a Resume

- An important life skill to learn.
- Before you finish college you will need to create one.
- Written in chronological format if you have related job experience and other organized skills.
- Try one page and if you have a number of outstanding things to say and they run over, add a second page.
- A resume is basically your accomplishments, skills, abilities, and experience.
- Lead with your strengths.
- Think of your resume as a marketing tool to market yourself.
- Determine your job search objective prior to writing the resume.



Cover Letter

- Find out whom to write to.
- Get the most recent name and address (never write "To whom this may concern").
- Use proper format for date, address, and salutation.
- Be brief and to the point.
- Make no mistakes.
- Use a word processor.
- Avoid fancy fonts and colors.
- Try your best to keep it short.